

### **Mode of Application**

1. Application should be accompanied with copies of relevant academic and professional certificates, testimonials, national Identity card or passport and other relevant supporting documents, a detailed curriculum vitae stating current position remuneration, emails or other contact details (names, email addresses and mobile phones numbers) of three (3) referees familiar with your qualifications and work experience
2. Shortlisted candidates will be required to satisfy the requirements of Chapter Six of the Constitution of Kenya 2010 and submit among other documents the following: -
  - (a) Certificate of Good Conduct from the Directorate of Criminal Investigations
  - (b) Clearance Certificate from the Higher Education Loans Board
  - (c) Tax Compliance Certificate from Kenya Revenue Authority
  - (d) Clearance from Ethics and Anti-Corruption Commission
  - (e) Report from the Approved Credit Reference Bureau
3. Interested applicants should submit ten (10) copies of their application and attachments which should be marked “Application for the position of \_\_\_\_\_  
Ref. No. \_\_\_\_\_
4. All applications should be addressed to:

**Chief Executive Officer  
Kenya Veterinary Vaccines Production Institute  
P O Box 53260 – 00200  
NAIROBI.**
5. Postal and Hand deliveries of the applications will be accepted.
6. Applications must be received on or before Tuesday 15<sup>th</sup> February 2022 at 4pm.  
Only shortlisted candidates will be contacted.